

First Christian Church
302 NW 6th St.
Mineral Wells, TX 76067
940-325-4277

**Position Title: Youth and Family Minister or
Director of Youth and Family Ministries**

Principal Function:

The First Christian Church of Mineral Wells seeks a dynamic and energetic leader to serve its children, youth, young adults, and young families. This is a part-time position, sixteen to twenty hours a week. All candidates will be subject to a thorough background check. They will need one of the following credentials:

1. A minister, licensed or ordained, recognized by the Christian Church (Disciples of Christ).
2. A student preparing for full-time Christian service at Brite Divinity School.
3. A professional educator or social/public service professional with a commitment to and experience in congregational ministries.

Jurisdiction:

The Youth and Family minister (or director) shall be responsible to the congregation through the Senior Minister, the Christian Education Committee, and the General Board. Primary administrative supervision shall be conducted by the Senior Minister.

Duties and Responsibilities:

Primary Spiritual Gifts

Administration, Leadership, Shepherding, Teaching

Duties and Responsibilities:

- Administration
 - Participate in Christian Education Committee meetings
 - Attend monthly staff meetings
 - Provide articles for bi-weekly church newsletter
 - Attend the six Congregational General Board meetings and submit a written report
- Leadership
 - Participate in Christian Education Committee meetings
 - Recruit and train volunteer sponsors and teachers
 - Support and coordinate work of volunteer sponsors and teachers
 - Participate in Sunday morning worship

- Shepherding
 - Serve as minister to children, youth, young adults, and their families
 - Visit in homes of children and youth
 - Nurture and support extra-curricular activities of children and youth

- Teaching
 - Plan, develop & implement Christian education for Sunday morning Children, Youth & Young Adult classes
 - Plan, develop & implement Christian education for fellowship groups
On Wednesday evenings: Children's Ministry (K - 3rd grades); Junior Youth Fellowship (4th & 5th grades); Chi Rho (6th – 8th grades); and CYF (9th – 12th grades); and Young Adults (ages 19-22)
 - Teach Sunday School
 - Participate in Vacation Bible School
 - Attend no more than 2 summer camps, and attend fall, midwinter, and spring Trinity Brazos Area Youth Activities

General Working Agreement

1. The part-time position will require more than just working on Sunday and one evening a week. It would be preferable if the staff member lived in the area. If not, commuting time should be no more than one hour.
2. Two weeks of paid vacation shall be granted with each twelve full months of employment, inclusive of Sundays. In the event of employment for less than a year, the number of leave days shall be pro-rated.
3. The total compensation package for the position will range from \$20,000 and \$25,000, depending upon hours worked, qualifications, and experience. The amount includes base salary, travel expenses, professional expenses, and an assembly/continuing education allowance.
4. There will be an evaluation after ninety days of service and semi-annual performance reviews after that.
5. The Youth and Family Minister may be terminated by the General Board of the church or by the employee upon written notice of at least thirty days.

Youth and Family Minister Date

Chair of Personnel Date

Senior Minister Date